

MyeLearning

“myeLearning” is The University of West Indies, St. Augustine Campus’, online learning environment. This website will assist you in meeting your academic needs by providing you with a space to:

- Participate in online activities (e.g., discussions, polls, Wikis)
- Submit assignments
- Take exams
- Access your course material
- Read announcements from your Lecturers

The features you see will vary from course to course. As such, contact your Lecturers to find out how myeLearning is used in their course.

Accessing myeLearning

You can access myeLearning, anytime and anywhere, by clicking on the myeLearning tab on the mySTA Home Page at: <http://www.mysta.uwi.edu>.

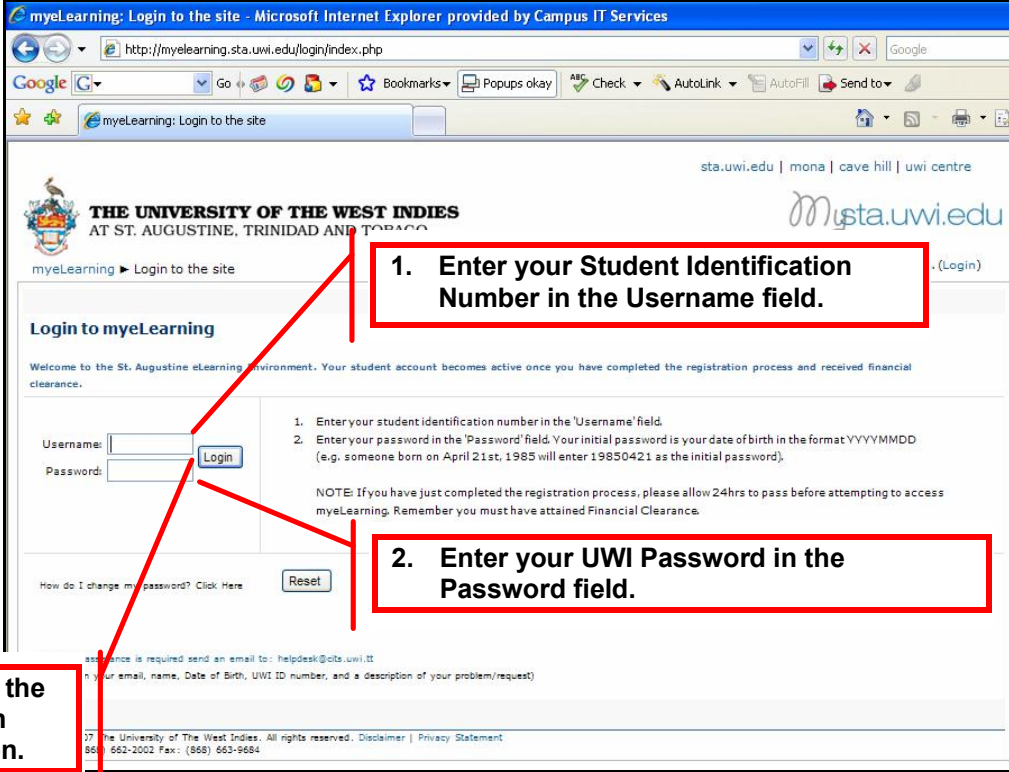


You can also access myeLearning at: <http://myelearning.sta.uwi.edu>.

Note: If you have just completed registration, allow 24 hours to pass before attempting to access myeLearning. Remember you must have attained Financial Clearance before attempting to access myeLearning.

Logging in to myeLearning

MyeLearning is now integrated with other campus resources. Therefore, one username and password combination will allow you to log in to: myeLearning, email, the wireless network, campus lab computers, and the Library's online databases.



The screenshot shows the myeLearning login page in a Microsoft Internet Explorer browser. The page title is "myeLearning: Login to the site - Microsoft Internet Explorer provided by Campus IT Services". The URL is "http://myelearning.sta.uwi.edu/login/index.php". The page features the University of the West Indies logo and the text "THE UNIVERSITY OF THE WEST INDIES AT ST. AUGUSTINE, TRINIDAD AND TOBAGO". The main heading is "Login to myeLearning". Below the heading, there is a welcome message and a login form with "Username:" and "Password:" fields, a "Login" button, and a "Reset" button. Three red callout boxes with white text and red borders provide instructions: 1. "Enter your Student Identification Number in the Username field." (pointing to the Username field), 2. "Enter your UWI Password in the Password field." (pointing to the Password field), and 3. "Click the Login button." (pointing to the Login button). A "NOTE" is also present: "NOTE: If you have just completed the registration process, please allow 24hrs to pass before attempting to access myeLearning. Remember you must have attained Financial Clearance." The footer contains contact information for the University of the West Indies.

A note about your password...

- **For returning students**, the password you use to log in to myeLearning will be the same one you last used to access mySTA email, the wireless network, campus lab computers, and the Library's online databases. If you have not accessed any of these systems, then follow the instructions for new students below.
- **For new students**, your password is your date of birth in the format YYYYMMDD (e.g., someone born on April 21st, 1985 will enter 19850421 as their password). **In order to protect your online accounts, it is important for you to change your password on your first log in.**

Changing your password

You can change your password from within your official UWI e-mail account which can be accessed from: <http://mysta.uwi.edu/>.

For instructions on how to change your password, visit: <https://mysta.uwi.edu/changepassword.asp>.

If you are a new student, and have just changed your password, you may now login to myeLearning (see instructions above).

Entering your course

Once you have logged into myeLearning, the course portal page will open.

The screenshot shows the myeLearning interface in a Microsoft Internet Explorer browser window. The address bar displays the URL <http://myelearning.sta.uwi.edu/>. The page header includes the University of the West Indies logo and the text "myeLearning". A user is logged in as "Aisha Wood-Jackson". The main content area is titled "My courses" and lists two courses: "ECNG2006 (EE25M) Introduction to Microprocessors" and "myeLearning101 for Students". A red box highlights the title of the first course with the text "Click the title of your course to enter it." A red arrow points from this box to the course title. The page also features a "Main Menu" on the left with links for Student, Lecturer, and Downloads, and a "Library Online" section on the right.

If you need assistance with myeLearning, enter the *myeLearning101 for Students* course. This Student Help Course provides step by step written instructions as well as videos that will assist you in using the various resources and activities you will find in your UWI courses.

For additional assistance, feel free to call the CITS Help Desk at: 662-2002 ext. 4357 or send an email to: helpdesk@sta.uwi.edu.

In your e-mail, include your name, date of birth, UWI ID number, a telephone contact and a description of your problem/request.